



Where Creativity meets Community

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BAXTER ARTS CENTRE: JR. SUMMER CAMP ASSISTANT

Baxter Arts Centre Camps are the most highly-respected and in demand camps in The County. Parents understand these camps are taught by caring, highly engaged, passionate and welcoming instructors who create an amazing environment for children to thrive.

We are currently seeking applicants to expand our summer camp team. If you are passionate about working with children and creating an engaging, welcoming environment that will help us ensure a memorable summer for local kiddos, we encourage you to apply!

Title: Jr. Camp Assistant

Role Type: Part-Time Contract Position (Open to applicants 14+ years old)

Reports To: Program Director

Remuneration: \$21/hr, 6.5 hrs/day, 5 days/week (weekdays only).

Mandatory Training: May or June

Official Start Date: July 3, 2026 (up to 6 weeks of work in July & August)

General Description:

Jr. Camp Assistants work closely with the Program Director & Camp Instructors to ensure summer camp programming is well supported and runs smoothly. You must be upbeat, ready to work with children ages 5 - 12, and have an interest in art in any form, whether it is painting, drawing, music, theatre, fibre arts, circus arts or beyond!

Duties of Jr. Camp Assistant:

- ▶ Helping with supervision of campers
- ▶ Supporting art and educational activities
- ▶ Engaging children during breaks with games
- ▶ Supervising drop-off and pick-up times
- ▶ Helping clean up at the end of the day
- ▶ Acting as a role model for campers
- ▶ Become familiar with Baxter, its mandate, camp descriptions, dates and locations
- ▶ Reviewing the Tips & Tricks, Code of Conduct & other training materials
- ▶ Notify the Program Director of any times they are unable to work/cover a shift
- ▶ Review and confirm shift hours. Flexibility will be offered as camps do not require an assistant there all day.

Qualifications:

- Be able to work at any camp location (Picton, Bloomfield, Ameliasburgh)
- Be engaging and enthusiastic, and display a welcoming attitude
- Love working with children, and have the ability to adapt should the instructor need assistance, ie. can play games with campers
- Jr. Camp Assistant is open to youth 14+ and is a great opportunity for anyone who attends school in the fall, as the position is recurring every summer!
- Applicants who are over 18 must have, or be willing to get, a Vulnerable Sector Check with the OPP (letter to be provided and cost will be reimbursed)

How To Apply:

- **Interested candidates should send their resume and cover letter to Gabriele Cole, Baxter Arts Centre Program Director at programs@baxterartscentre.org**
- Deadline for submissions: **Friday April 24th 2026 at 5pm EST**
- Baxter Arts Centre is an equal opportunity employer. For full details please see our Hiring Policy available at baxterartscentre.org